

# Heartland Christian Academy

## TEACHER APPLICATION



### Personal Information

Full Name: \_\_\_\_\_  
FIRST MIDDLE LAST

Address: \_\_\_\_\_  
STREET ADDRESS CITY STATE ZIP

Phone: (\_\_\_\_) \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_  
(Day) (Evening)

### Position Desired

Kindergarten \_\_\_\_\_ Elementary \_\_\_\_\_ Middle School \_\_\_\_\_ High School \_\_\_\_\_

Specific Grade or Subject: \_\_\_\_\_

Please list activities or sports that you would be capable of and willing to direct, sponsor, advise, or coach. Be sure to indicate grade or ability levels.

\_\_\_\_\_  
 \_\_\_\_\_

### Professional Qualifications

| Degree | Issuing Institution | Date Received |
|--------|---------------------|---------------|
|        |                     |               |
|        |                     |               |
|        |                     |               |
|        |                     |               |

Please note, should you be offered a position, *official copies* of your college transcripts must be submitted for inclusion in your personnel file. Please attach copies of any applicable certificates held.

| Certificate/Endorsements | Issuing Authority | Date Received |
|--------------------------|-------------------|---------------|
|                          |                   |               |
|                          |                   |               |
|                          |                   |               |
|                          |                   |               |

Have you ever been convicted of a felony?  yes  no

Have you ever had an educator's certificate suspended or revoked?  yes  no  n/a

Have you ever been convicted of any crime?  yes  no

Please explain any yes responses to the questions listed above.

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All applicants will be required to submit to a Level 2 background check after an offer is submitted.

**Work Experience**

What was your most recent position? \_\_\_\_\_

What was your most recent salary? \$\_\_\_\_\_ per \_\_\_\_\_

Supervisor Name and Phone Number \_\_\_\_\_

Additional Work Reference From Most Recent Employment \_\_\_\_\_

Sequentially list your **teaching experience** with the most recent first.

| <b>Name &amp; Address of School</b> | <b>Grades or Subjects</b> | <b>Dates</b> |
|-------------------------------------|---------------------------|--------------|
|                                     |                           |              |
|                                     |                           |              |
|                                     |                           |              |

Please list other work experience in the past five years.

| Place of Business | Position | Dates |
|-------------------|----------|-------|
|                   |          |       |
|                   |          |       |
|                   |          |       |

May we call your current employer? \_\_\_\_\_

Please explain any gaps in your employment history?

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Please list experience in working or volunteering with children.

| Organization | Position | Dates |
|--------------|----------|-------|
|              |          |       |
|              |          |       |
|              |          |       |

## **References**

You will need to sign the *Reference Release Authorization* that is attached and return it with this application. Do not list family members or relatives for references.

|                     | <b>Name</b> | <b>Complete Address</b> | <b>Phone</b> |
|---------------------|-------------|-------------------------|--------------|
| <b>Pastor</b>       |             |                         |              |
| <b>Personal</b>     |             |                         |              |
| <b>Professional</b> |             |                         |              |

## **SHORT ESSAYS**

Please type on an additional sheet.

- A. Why do you wish to teach in a Christian school?
- B. What are the main characteristics that distinguish a Christian school from a public school?
- C. What do you feel is the role of an effective teacher?
- D. What is your philosophy of classroom discipline?
- E. How does your role as a Christian school teacher affect your life outside of school?
- F. How do you feel you would be an asset to Heartland Christian Academy?
- G. Explain your views on relationships between students and the adults in the school.

Please use additional pages to provide any additional information you would like considered for your employment.



# Heartland Christian Academy

## **Applicant's certification and agreement**

I understand that Heartland Christian School, Inc DBA Heartland Christian Academy does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, gender, or handicap. I further understand that any offer of employment is conditioned on the proof of legal authority to work in the United States.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

I authorize Heartland Christian School, Inc DBA Heartland Christian Academy to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by HCA such as employment records, performance reviews, and personal references. I release any person, organization, or company from liability or damage which may result from furnishing the information requested. I further waive the right to ever personally view any references given to Heartland Christian School, Inc DBA Heartland Christian Academy.

I further certify that I have carefully read and do understand the above statements.

Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## **Authorization to release reference information**

I have made an application for a position with Heartland Christian School, Inc DBA Heartland Christian Academy. I authorize HCA/HCS to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews.

I authorize the release and giving of any information, requested by Heartland Christian School, Inc DBA Heartland Christian Academy such as employment records, performance reviews, and personal references whether such information is favorable or unfavorable to me.

I release any person, organization, or company from any and all liability, claims, or damages that may directly or indirectly result from the use, disclosure, or release of any such information by any person or party, whether such information is favorable or unfavorable to me.

I further waive the right to ever personally view any references given to Heartland Christian School, Inc DBA Heartland Christian Academy.

I further certify that I have carefully read and do understand the above statements.

Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



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HCS, Inc. Rev 07/2020

# Heartland Christian Academy

## Doctrinal Statement

**Bible:** We believe in the divine inspiration and authority of the 66 Canonical Books of the Bible. By this is meant a miraculous guidance of the Holy Spirit in the original writing, extending to all parts of the Scriptures equally, applying even to the choice of words, so that the result is the very Word of God, the only infallible rule of faith and practice. Moreover, it is our conviction that God has exercised such care and providence through the ages in preserving the written Word, that the scriptures as we now have them are in every essential particular as originally given and contain all things necessary to salvation.

**Triune Godhead:** We believe in the one God revealed as eternally existing in three equal persons: the Father, the Son, and the Holy Spirit. We believe in the deity of the Lord Jesus Christ. We believe in the Holy Spirit as a divine Person, a personality distinct from the Father and the Son.

**Jesus Christ:** We believe that Jesus Christ was begotten of the Holy Spirit and born of the Virgin Mary and is true God and true man. We believe He died for the sins of humanity as a representative and substitutionary sacrifice, and that His death was a sufficient expiation for the guilt of all people. We believe in the resurrection of the crucified body of our Lord, in His ascension into Heaven and in His present ministry there as our High Priest and Advocate.

**Satan:** We believe that God created an innumerable host of angels, some of whom followed the lead of Lucifer, now called Satan, in rebelling against God, thereby bringing sin into the universe. We believe in Satan's present activity on Earth and his complete defeat by the Lord Jesus Christ at the Cross and final end in the Lake of Fire.

**Humanity:** We believe that human beings were created by God in the image of God, that they sinned and thereby incurred not only physical death but also that spiritual death which is the separation from God; and that all human beings are born with a sinful nature and with such a nature are incapable of producing anything that is acceptable to God.

**Eternal Life:** We believe that all people are justified by grace through their personal faith on the grounds of the shed blood of Christ and that all those who receive (truly trusting and believing) the Lord Jesus Christ as Savior are born again of the Holy Spirit and thereby become the children of God.

**Resurrection:** We believe in the bodily resurrection of the just and the unjust, the everlasting conscious blessedness of the saved in the presence of God, and the everlasting conscious punishment of the lost.

**The Church:** We believe the Church of Jesus Christ had its historical beginning at Pentecost, is composed solely of believers, is the Body and Bride of our Lord.

**Witness:** We believe it is the supreme responsibility of every believer to testify to the saving power of Christ's death on the Cross, both personally and through missionaries, at home and to the uttermost part of the earth.

**Godliness:** We believe it is the duty of every believer to live a holy life unto God, keeping themselves unspotted from the world and it is God's intention that this shall be accomplished in the believer's life by their constant dependence on the divine enablement of the indwelling Holy Spirit and the Word of God.

I, \_\_\_\_\_, fully support the Statement of Faith as written without reservation.

Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_